

1. Eligibility for our agency's services are not defined by law but are stated in the program manual.
2. No, our program is voluntary.
3. Anyone in our program may drop out at any time.
4. No, this is a fairly new program that is non profit and not mandated.
5. The program is audited by DCS yearly because this where the grant comes from.
6. Possible counseling or termination.
7. 25%
8. No, there is no liability insurance that is offered to employees in this program.
9. No.
10. The social workers that I have spoken to do not carry their own liability insurance.
11. No.
12. We do home visits with people who have been court appointed to raise other people's children. There is always a risk of parents coming into the home during the visit. Also, many of the parents are substance abusers or imprisoned so there is always a risk when conducting home visits.
13. There has been no occurrence like this yet.
14. a. If we arrived in a home where a client appeared to be threat we would probably have to end the visit and contact DCS.
b. We would have to call the appropriate services in to assist us.
c. We do not serve clients who are not mentally capable of making decisions on their own.
d. The caregivers of this program speak for the minors they care for.
e. We do insurance that will take care of bills when injuries occur. This happened last year when a client fell during an enrichment activity held by the program.
f. Clients in our program may withdraw at any time but if we feel they need a service that they want to withdraw from we will encourage them to continue utilizing the service.
g. We would withdraw them from our program.
h. We would approach with caution.
i. We would refer them to a free legal aide service.
j. We would be as supportive as possible especially if the client was considering withdrawing from our program.
k. We would probably have a conference with the client to determine whether or not to remove them from our program.
l. We would have to contact our supervisor's and let them contact a lawyer if they felt it was necessary.
15. a. Our policies do not state that the client's may not see their file.
b. We have forms in our intake packet that the client's sign on initial home visits that allow us to release their information.

- c. There is a form in our intake packet that informs the clients that if we suspect abuse we will call the appropriate authorities.
- d. There is a form in our intake packet that the client's sign.
- e. Our agency accepts donations of any kind with no documentation.
- f. The family advocate would go to court if they need to.
- g. The family advocate would go to court on the client's behalf if they needed to.